

CURRICULA VITAE

NAME: ANNA NUKU BLESSINGS ADI SOFAIA KALETALEI VADANITURAGA
BUNIMASI PARETI

DOB: 07/08/1997

Current Address:

Home: Lot 17 Ceva Place, Tovata, Makoi, Nasinu

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Postal Address: P.O.Box 893, Nabua, Suva, Fiji Islands.

New Area(s) Learned and Acquired:

- Preparing financial statements for clients.
- Ensuring business operating compliance with government laws and regulations
- Providing an unbiased analysis of the client's financial records and test these records in accordance with accounting standards.(Audit Area)
- Checking a client's financial information, purchase and sales invoices, payroll records, bank balances and statements; (Audit Area)
- Ensure sound knowledge of a client and its industry by researching background information. (Audit Area)
- Assisting in Admin work (Suva Office) for 6 Months (October'2020 till March'2021)
- Assisting with WIB (Women In Business) & FCCI (Fiji Chamber of Commerce Industry) Event Organizing Team (for Events from November '2020 till March'2021)

Work Experience:

- Graduate Accountant – PKF Aliz Pacific: **Current** 01/11/2019 – till date
- Graduate Accounts Trainee – Punjas HO: 10/6/2019- 31/10/2019
- Holiday Job “Back to School” – Sales Assistant (Post Fiji: Post Shop) 4/12/2018 – 1/02/2019

Tertiary Achievement:

- Bachelor of Commerce (Accounting and Information System) 2016 - 2018

Highest Secondary School Achievement:

- Fiji Year 13 Certificate Examination (FY13CE) 2015
- Fiji Year 12 Certificate Examination (FY12CE) 2014

Secondary Education History:

- Rishikul Sanatan College (Nasinu) Year 12 to Year 13 (2014- 2015)

- Adi Cakobau School (Sawani) Year 9 to Year 11 (2011- 2013)

Primary Education History:

- Vunidawa Sanatan School (Naitasiri) Year 5 to Year 8 (2007-2010)
- Delana Methodist Primary School (Levuka) Year 3 to Year 4 (2005-2006)
- Levuka Public Primary School (Levuka) Year 2 (2004)
- Assemblies of God Primary School (Kinoya) Year 1 (2003 Second Half of the Year)
- Annesley Primary School (Toorak, Suva) Year 1(2003 First Half of the year)

Other Achievements:

- Certificate of Merit - Progressive Prize Year 12 C (Rishikul Sanatan College) 2014
- Badge holder
 - Deputy House Captain (Adi Cakobau School) 2013
 - House Captain (Vunidawa Sanatan School) 2010
- Fiji Mathematics Association - Pass Certificate (Ministry of Education) 24/06/2010
- Badge holder
 - House Prefect (Vunidawa Sanatan School) 2009
 - Class Captain (Vunidawa Sanatan School) 2008
- Progressive Prize Year 1 - (Assemblies of God Primary School) 2003

Sports Achievements:

- Vice-Captain of the winning Under-17 Girls Cricket Team (Adi Cakobau School) 2013
- Member of the Under-11 Girls Netball Team (Vunidawa Sanatan School) Naitasiri-2008

General Information:

Recreational interest & activities, Hobbies: I like Cricket (sport), going on Adventures (Hiking etc), Reading books (Fiction & Non-Fiction), doing research that interests me.

Associations, Club Members: Fiji Hapkido Association.

Referees: at PKF aliz Pacific

- Liteshni Devi – Senior Accountant: (+679)8347399
- Ashna Rajesh - Senior Accountant: (+679)7470327
- Shivnesh Praksah – Senior Accountant: (+679)9280715

Declaration:

I hereby declare that the above information is correct till-to-date.

Anna Pareti

25/02/2022